

DATE: _____

TO: _____ BOX HOLDER # _____

Box Holder Name (Print)
(MUST BE THE PRIMARY BOXHOLDER)

FROM: MAIL AND MORE ON HOLLYWOOD
7095 HOLLYWOOD BLVD.
HOLLYWOOD, CA 90028

RE: DROP-OFF PRIVILEGES & RELEASE OF LIABILITY

By signing below, you hereby authorize Mail and More on Hollywood, it's directors, officers, owners, employees, and agents to accept and receive all mail and packages addressed to you, including without limitation, your name, company name(s), and all names as registered on your USPS Form 1583, to be delivered or dropped off by any individual or organization, including but not limited to, any of the following:

Any Delivery by Non-Certified Carrier
Messenger Service

You also agree to indemnify and hold Mail and More on Hollywood, it's directors, officers, owners, employees, and any of its agents free and harmless from any and all claims, liability, demands or causes of action arising out of or in connection with this authorization, including without limitation, any demands, claims and causes of action for personal injury or property damage arising from such authorization.

FOR EACH SUCH ACCEPTANCE, A FEE OF \$3.50 cash / \$4.50 credit card WILL APPLY.

A DEPOSIT IN ADVANCE IS REQUIRED.

SIGNATURE OF BOX HOLDER
(MUST BE THE PRIMARY BOXHOLDER)

DATE

Mailbox # _____

RELEASE INFORMATION

Mail and More on Hollywood (“MMH”) is a commercial mail receiving agency regulated by the United States Postal Service. MMH is not a location for individuals to make personal deliveries. Personal deliveries and the accompanying inquiries about mailbox holders jeopardize the privacy and confidentiality of box holder information.

MMH is serious in upholding the privacy and confidentiality of our mailbox holders as well as their deliveries. Almost all of our mailbox holders request anonymity when opening a mailbox. Additionally, each mailbox holder signs an agreement that states no personal deliveries are to be accepted. (See Mailbox Service Agreement)

Per the Mailbox Service Agreement, MMH will not disclose mailbox holder names or mailbox numbers to individuals making personal deliveries and inquiries. This includes private investigators as well as anyone else who may have no legal standing for access to mailbox holder information. The U.S. Postal Service, U.S. Postal Inspector, law enforcement and/or governmental agencies upon request may receive mailbox holder information. This is in addition to subpoena and process servers serving legal documents and/or court papers.

This Drop-Off Privileges & Release authorizes MMH to receive and accept personal deliveries of all documents, parcels and packages addressed to you or to any registered entities under your USPS Form 1583 delivered by any individual and/or entity. Personal deliveries will be accepted without consideration to maintaining the confidentiality of mailbox holder names and mailbox numbers as well as the location that the mailbox holder receives mail.

This Release must be signed and provided to MMH before a personal delivery is accepted; otherwise, MMH will NOT accept the delivery per our signed Mailbox Service Agreement. This Release also indemnifies and holds free and harmless MMH, its directors, officers, owners, its employees and agents from any and all claims, liabilities, demands and causes of action arising out of or in connection with this Release.

There is a \$3.50 fee for each delivery. You must leave a deposit in advance to cover for each such delivery.